

PROVINCIAL GOVERNMENT OF DAVAO DE ORO



24-C0972

Standard Form No.:SF-GOODS-60
Revised on: May 24, 2004

REQUEST FOR QUOTATION

Quotation No : 02-24-1568

Date: 01/31/2024

PR Number : 24-C0972

Page: 1 of 2

Company Name

Address

Please quote your lowest price on the item/s listed below, subject to the General Conditions hereunder, starting the shortest time of delivery and submit your quotation duly signed by your representative not later than February 05, 2024

ROLANDO S. SIMENE, DVM,MRDM

PG DEPARTMENT HEAD-PVO
BAC CHAIRPERSON

Note:

1. Delivery period within _____ calendar days
2. Warranty shall be of a period of six (6) months for supplies & materials; one (1) year for requirement, from date of acceptance by the procuring entity
3. Price validity shall be for a period of _____ calendar days.

ITEM NO.	QTY.	UNIT OF ISSUE	ITEM & DESCRIPTION	BRAND AND MODEL	UNIT PRICE
1	6	pc/s	Clip Backfold 1cm.		
2	6	pc/s	Clip backfold 25mm (1")		
3	6	bx/s	Clip, backfold, 19mm		
4	6	bx/s	Clip, backfold, 50mm		
5	36	pc/s.	Correction Tape w/ case		
6	12	pc/s.	Dater, Stamp (Small)		
7	6	box/s	Fastener, paper, plastic, 50 sets/box		
8	200	pc/s	Folder, file tagboard expanding, green w/out metal tab - long		
9	24	btl/s	Ink, Epson 003 (Black)		
10	6	btl/s	Ink, Epson 003 (Cyan)		
11	6	btl/s	Ink, Epson 003 (Magenta)		
12	6	btl/s	Ink, Epson 003 (Yellow)		
13	24	btl/s	Ink, Numbering Machine		
14	12	pc/s	Marker pen, permanent, broad point, black		

After having carefully read and accepted your General Conditions, I/WE quote you in the item at prices noted above.

Canvassed by:

Printed Name/Signature

Printed Name/Office/Signature

Tel. No./Cellphone No./E-mail Address

Date

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ITEM NO.	QTY.	UNIT OF ISSUE	ITEM & DESCRIPTION	BRAND AND MODEL	UNIT PRICE
15	1	pc/s	Numbering Machine (10 digits)		
16	130	ream/	Paper, Book A4, 210mm x 297mm, min of 70gsm		
17	120	ream/s	Paper, Book legal, 216mm x 330mm (8-1/2" x 13"), min of 70gsm		
18	100	pc/s.	Pen, Sign (G-2-05) - blue		
19	6	pc/s	Printer ribbon w/ cartridge (for Epson LQ-2180)		
20	100	pc/s	PVC Cover A4 size		
21	12	roll/s	Scotch Tape "1		
22	12	pc/s.	Stamp pad, 3 " x 4.5" (w/ink) big		
23	24	tab/s	Sticky Note/Index Tab (as per sample)		
24	12	roll/	Tape, masking, 24mm (1") width, usable length 50m		
25	12	box/s	Wire, Staple - # 35		
<nothing follows>					

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Printed Name/Office/Signature

Printed Name/Signature

Tel. No./Cellphone No./E-mail Address

Date